

**NOTICE OF TRUST BOARD MEETING
WEDNESDAY 26th JANUARY 2011
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST
HEADQUARTERS, BRAMBLE HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 3 rd November 2010	A	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	
6.	Governor Elections	C	Graham Gillham	5 mins
7.	Meeting of Corporate Trustees – Adoption of Charitable Funds 2009/10 Annual Accounts - paper to follow	D	Tim Woods	10 mins
QUALITY, SAFETY AND PATIENTS				
8.	Quality Overview and Update		Mick Martin	10 mins
9.	Quality Visits Update	E	Paul Lumsdon	5 mins
10.	Signed off Reports from External Inquiries	F	Paul Lumsdon	5 mins
11.	Integrated Quality Governance Report	G	Paul Lumsdon	10 mins
12.	Did Not Attend (DNA) Process	H	John Sykes	10 mins
OPERATIONAL PERFORMANCE REVIEW				
13.	Integrated Performance Report	I	Paul Lumsdon/ Tim Woods	15 mins
FOR INFORMATION				
14.	Board Dates 2011	J	Graham Gillham	
15.	Estates Strategy 2009 – 2013 Annual Update Report	K	Tim Woods	
16.	Environmental Strategy 2010 – 2014 Annual Update Report	L	Tim Woods	
17.	Minutes of Board Committees - Risk Management Committee ratified minutes from 14/10/2010 and 11/11/2010 with Actions Matrix - Quality Governance Committee ratified minutes from 14/10/2010 and 11/11/2010 with Actions Matrix - Audit Committee minutes from 09/08/2010 with Actions Matrix - Mental Health Act Committee ratified minutes 10 th September 2010, together with Actions Matrix - Mental Health Act Committee Annual Report	M	Paul Lumsdon John Sykes Graham Foster Lesley Thompson Lesley Thompson	

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 23rd February 2011 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.