

**NOTICE OF BOARD MEETING  
WEDNESDAY 25 MARCH 2015  
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B,  
RESEARCH & DEVELOPMENT CENTRE, KINGSWAY, DERBY DE22 3LZ**

Item	Time	AGENDA	Enc Ref	Discussion led by
1.	1:00	Chairman's Welcome and Opening Remarks and Strategic Theme	-	Mark Todd
2.	1:05	My Story - 'My Journey to Discharge'	-	-
3.	1:30	Apologies for Absence Declarations of Interest	-	Mark Todd
4.	1:35	Minutes of Board of Directors meeting, held on 25 February 2015	<b>A</b>	Mark Todd
5.	1:45	Matters arising – Actions Matrix – Corporate Governance Framework	<b>B</b>	Mark Todd
6.	2:00	Chairman's Report	<b>C</b>	Mark Todd
7.	2:10	Chief Executive's Report	<b>D</b>	Steve Trenchard
<b>FINANCE, STRATEGY AND GOVERNANCE</b>				
8.	2:25	Finance Director's Report Month 11 – <i>this paper will be available on the Trust website on the afternoon of Friday, 20 March and a printed copy will be available at the meeting.</i>	<b>E</b> To follow	Claire Wright
9.	2:35	Strategy Review/Quarterly Progress and Transformation Board Update	<b>F</b>	Jayne Storey/ Kate Majid
10.	2:45	Board Assurance Framework Update	<b>G</b>	Carolyn Green
<b>B R E A K 3:00</b>				
11.	3:15	Committee Summary Reports: - Quality Committee - Mental Health Act Committee	<b>H</b>	Committee Chairs
12.	3:25	Raising Concerns	<b>I</b> To follow	Jayne Storey
<b>PATIENTS, QUALITY AND SAFETY</b>				
13.	3:45	Position Statement on Quality (incorporating Integrated Governance, Patient Experience and Patient Safety Reports)	<b>J</b>	Carolyn Green
14.	3:55	Quality Framework and Strategy	<b>K</b>	Carolyn Green
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
15.	4:05	Integrated Performance and Activity Report and Safer Staffing – <i>this paper will be available on the Trust website on the afternoon of Friday, 20 March and a printed copy will be available at the meeting-</i>	<b>L</b> To follow	Ifti Majid
16.	4:15	Deep Dive – Staffing levels solutions to Kedleston Low Secure	<b>M</b>	Ifti Majid
17.	4:35	I. Board Forward Plan II. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework III. Deep Dive selection IV. Strategic theme for next meeting V. Comments from observers on Board performance and content of meeting	<b>N</b>	Mark Todd

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The next meeting is to be held on 29 April 2015, at 1.00 pm in Conference Rooms A & B,  
Centre for Research and Development, Kingsway, Derby DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board.  
Participation in meetings is at the Chairman's discretion.*