

NOTICE OF BOARD MEETING
WEDNESDAY 30 October 2013
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Mick Martin	5 mins
2.	Apologies for Absence	-	Mick Martin	5 mins
3.	Declarations of Interest	-		
4.	Minutes of meeting held 25 September 2013	A	Mick Martin	5 mins
5.	Matters arising – <i>Actions Matrix</i>	B		
6.	Chief Executive's Report	C, C1, C2	Steve Trenchard	10 mins
PATIENTS, QUALITY AND SAFETY				
7.	Quality Committee meeting - verbal update	-	Mick Martin	5 mins
8.	"Deep Dive" Patient Experience Report	D	Carolyn Gilby	15 mins
9.	Force Free Futures – verbal update	-	Carolyn Gilby	10 mins
10.	Finance and Performance meeting – verbal update	-	Lesley Thompson	5 mins
11.	Transformational Programme Report	E	Ifti Majid	10 mins
OPERATIONAL PERFORMANCE REVIEW				
12.	Integrated Performance & Activity Summary- Month 6– this paper will be available on the Trust website on the afternoon of Friday, 25 October and a hard copy will be available at the meeting.	F (hard copy to follow)	Ifti Majid	20 mins
13.	Finance Directors Report – Month 6 – this paper will be available on the Trust website on the afternoon of Friday, 25 October and a hard copy will be available at the meeting. Standing Financial Instructions and Update	G, G1 and G 2 (hard copy to follow)	Claire Wright	10 mins
FOR INFORMATION ONLY				
14.	Care Quality Commission Report	H	Carolyn Gilby	5 mins
15.	Joint Inspection of Custody Suites Report	I	Carolyn Gilby	5 mins

The Chairman will invite observations on the meeting from those present.

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 27 November 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.