

NOTICE OF BOARD MEETING
WEDNESDAY 29 January 2014
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

	Enc. Ref:	Discussion to be led by	Time
Chairman's Welcome and Opening Remarks	-	Mark Todd	5 mins
Patient Story – Service User Attendance	-		10 mins
Apologies for Absence	-	Mark Todd	5 mins
Declarations of Interest	-		
Minutes of meeting held 27 November 2013	A		
Matters arising – <i>Actions Matrix</i>	B	Mark Todd	5 mins
Chief Executive's Report	C	Steve Trenchard	20 mins
PATIENTS, QUALITY AND SAFETY			
Quality Committee report	-	Maura Teager	5 mins
Care Quality Commission registration paper	D	Carolyn Gilby	10 mins
British Sign Language Charter To be presented to the Board for signing – Harinder Dhaliwal, Assistant Director of Engagement to attend with Robin Ash, Empowerment & Campaigns Officer (Midlands) British Deaf Association	E, E1,E2	Steve Trenchard	15 mins
Finance and Performance Committee report	-	Lesley Thompson	5 mins
Transformation Change Programme Report	F	Kate Majid	15 mins
OPERATIONAL PERFORMANCE REVIEW			
Information Governance Report – Quarter 3	G, G1	Ifti Majid	5 mins.
Integrated Performance & Activity Summary- Month 9– this paper will be available on the Trust website on the afternoon of Friday, 24 January and a hard copy will be available at the meeting.	H, To follow	Ifti Majid	30 mins
Finance Directors Report – Month 9 – this paper will be available on the Trust website on the afternoon of Friday, 24 January and a hard copy will be available at the meeting.	I, To follow	Claire Wright	20 mins

The Chairman will invite observations on the meeting from those present.

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 26 February 2014 at 1.00 pm in the Boardroom, Kingsway, Derby, DE22 3LZ

February Agenda items include:

- *Health Care Assistants Project – presented by Sue Stocks – Assistant Director Education*
- *Community Treatment Orders (Mental Health Act) Evaluation Project – presented by Dr Rais Ahmed, Consultant Psychiatrist*

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.