

**NOTICE OF BOARD MEETING
WEDNESDAY 29th FEBRUARY 2012
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS, BRAMBLE
HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 25 th January 2012	A	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	
6.	Chief Executive's Overview and Update, including Executive Management Team Feedback		Mike Shewan	15 mins
PATIENTS, QUALITY AND SAFETY				
7.	Quality Overview & Update		Maura Teager	10 mins
STRATEGIC ISSUES				
8.	Foundation Trust Constitution: Proposed Amendment – Governors' Expenses	C	Graham Gillham	5 mins
CORPORATE TRUSTEES				
9.	Charitable Funds 2010/2011 – Arrangements for audit and adoption of accounts	D	Graham Gillham/ Tim Woods	5 mins
OPERATIONAL PERFORMANCE REVIEW				
10.	Integrated Performance and Activity Summary, including Financial Dashboard – this paper will be available on the Trust website on the afternoon of Friday, 24 th February 2012. A hard copy will be available at the meeting.	E to follow	Ifti Majid/Tim Woods	10 mins

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 28th March 2012 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.
Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*