

**NOTICE OF BOARD MEETING**  
**WEDNESDAY 26 NOVEMBER 2014**  
**TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT**  
**CENTRE, KINGSWAY, DERBY DE22 3LZ**

Item	Time		Enc Ref	Discussion led by
1.	1:00	Chairman's Welcome and Opening Remarks and Mindfulness Exercise	-	Mark Todd
2.	1:05	My Story – Volunteering	-	
3.	1:30	Apologies for Absence:	-	Mark Todd
4.		Declarations of Interest	-	
5.		Minutes of Board of Directors meeting, held on 29 October 2014	<b>A</b>	Mark Todd
6.	1:40	Matters arising – Actions Matrix	<b>B</b>	
7.	1:50	Chairman's Report	<b>C</b>	Mark Todd
8.	2:00	Chief Executive's Report	<b>D</b>	Steve Trenchard
<b>FINANCE, STRATEGY AND GOVERNANCE</b>				
9.	2:15	Update on Strategy Implementation – Quarter 2 Proposed Integrated Service Delivery Model - North Derbyshire <i>JoinedUpCare</i> Community Hubs Strategic Outline Case	<b>E1</b> <b>E2</b> <b>E3</b>	Kate Majid Kate Majid Steve Trenchard
10.	2:30	Finance Director's Report Month 7 – <i>this paper will be available on the Trust website on the afternoon of Friday, 23 November and a hard copy will be available at the meeting.</i>	<b>F</b> <b>To follow</b>	Claire Wright
11.	2:40	Formal Delegation of Sign Off for 2014-15 Accounts	<b>G</b>	Claire Wright
12.	2:50	Capital Expenditure	<b>H</b>	Claire Wright
<b>3:00 B R E A K</b>				
13.	3:15	Communications Strategy	<b>I</b>	Anna Shaw
14.	3:25	Committee Summary Reports: Quality Committee – 13 November 2014	<b>J</b>	Maura Teager
<b>PATIENTS, QUALITY AND SAFETY</b>				
15.	3:30	Mental Health Act Annual Report	<b>K</b> <b>To follow</b>	John Sykes
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
16.	3:40	Integrated Performance and Activity Report and Safer Staffing – <i>this paper will be available on the Trust website on the afternoon of Friday, 23 November and a hard copy will be available at the meeting-</i>	<b>L</b> <b>To follow</b>	Ifti Majid
17.	3:50	Crisis Teams – Action Plan Update	<b>M</b>	Carolyn Green
<b>FOR INFORMATION</b>				
18.	4:05	I. Board Forward Plan II. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework III. Comments from observers on Board Performance and Content of meeting	<b>N</b>	Mark Todd

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The date of the next scheduled meeting is Wednesday, 26 November 2014, at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ**  
**There will be no Board meeting in December – the next meeting will commence in public session on Wednesday 2 January 2015 at 1.00pm**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*