

**NOTICE OF BOARD MEETING  
WEDNESDAY 30 JULY 2014  
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT  
CENTRE, KINGSWAY, DERBY DE22 3LZ**

		Enc Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Mark Todd	5 mins
2.	My Story – Specialist Children's Services			25 mins
3.	Apologies for Absence: Ifti Majid		Mark Todd	
4.	Declarations of Interest			
5.	Minutes of meeting held 25 June 2014	A	Mark Todd	5 mins
6.	Matters arising – Actions Matrix	B		
7.	Chairman's Report	C	Mark Todd	5 mins
8.	Chief Executive's Report	D	Steve Trenchard	20 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
9.	Position Statement on Quality July 2014	E	Carolyn Green	20 mins
10.	Summary of Medical Locum Use 2013/14 and Summary of Current Consultant and Specialty Doctor Vacancies	F	John Sykes	15 mins
11.	Centre for Research & Development Strategic Plan 2014 - 2017 Prof Paul Gilbert and Dr Simon Thacker in attendance for this item	G	John Sykes	25 mins
<b>FINANCE, STRATEGY AND GOVERNANCE</b>				
12.	Finance Directors Report – Month 3 This paper will be available on the trust website on the afternoon of Friday, 25 July 2014 and a hard copy will be available at the meeting.	Enc H to follow	Claire Wright	10 mins
13.	People Strategy Update	I	Lee O'Bryan	10 mins
14.	Transformation Board – Quarterly Report	J	John Sykes	10 mins
15.	Review of Standing Financial Instructions	K	Claire Wright	5 mins
16.	Report of Finance and Performance Committee (15 July 2014)	L	Mark Todd	5 mins
17.	Report of Audit Committee (2 July 2014)	M	Caroline Maley	5 mins
18.	Annual Audit Letter	N	Caroline Maley	5 mins
19.	Report of Quality Committee (10 July 2014)	O	Tony Smith	5 mins
20.	Information Governance Q1 Report - Information Governance Management Framework 2013 - 2016 - Terms of Reference for Information Governance Committee	P P1 P2	Carolyn Gilby	5 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
21.	Integrated Performance and Activity Summary (month 3) – to include City Crisis and Recovery Team Update This paper will be available on the trust website on the afternoon of Friday, 25 July 2014 and a hard copy will be available at the meeting.	Enc Q to follow	Carolyn Gilby	25 mins
22.	Safer Staffing	R	Carolyn Green	15 mins
23.	Equality Delivery Statement – Interim Statement	S	Harinder Dhaliwal	10 mins
<b>FOR INFORMATION</b>				
24.	I. Board Forward Plan II. Terms of Reference for Executive Leadership Team III. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework IV. Comments from Public and Staff on Board Performance and Content	T U	Mark Todd	5 mins

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The date of the next scheduled meeting is Wednesday, 27 August 2014, at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*