

**NOTICE OF BOARD MEETING**  
**WEDNESDAY 28<sup>th</sup> August 2013**  
**TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT**  
**CENTRE, KINGSWAY, DERBY. DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Alan Baines	5 mins
2.	Patient Story – Service User Attendance, accompanied by Martin Smith – Recovery Lead	-		
3.	Apologies for Absence	-	Alan Baines	5 mins
4.	Declarations of Interest	-		
5.	Minutes of meeting held 31 <sup>st</sup> July 2013	<b>A</b>		
6.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	5 mins
7.	Question from the Public for the Board	-	Alan Baines	5 mins
8.	Chief Executive's Report including a presentation of progress on the Trust Strategy 2013-2016: Improving Lives, Strengthening Communities, Getting Better Together	<b>C</b>	Steve Trenchard	10 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
9.	Quality Update	-	Maura Teager	10 mins
10.	Quality Committee Report	-	Maura Teager on behalf of Mick Martin	10 mins
11.	Quality Visit Programme, Season 4	<b>D</b>	Paul Lumsdon	15 mins
12.	"Deep Dive" Effectiveness Report	<b>E</b>	Paul Lumsdon	15 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
13.	Integrated Performance & Activity Summary- Month 4 – this paper will be available on the Trust website on the afternoon of Friday, 23 <sup>rd</sup> August and a hard copy will be available at the meeting.	<b>F – hard copy to follow</b>	Ifti Majid	20 mins
14.	Finance Directors Report – Month 4 – this paper will be available on the Trust website on the afternoon of Friday, 23 <sup>rd</sup> August and a hard copy will be available at the meeting.	<b>G – hard copy to follow</b>	Claire Wright	10 mins
15.	Information Governance Report – Quarter 1	<b>H</b>	Ifti Majid	10 mins
<b>FOR INFORMATION</b>				
16.	Annual Members Meeting – 10 <sup>th</sup> September 2013, venue Centre for Research and Development, Kingsway – Arrangements	<b>I</b>	Graham Gillham	5 mins

*The Chairman will invite observations on the meeting from those present.*

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The date of the next scheduled meeting is Wednesday, 25<sup>th</sup> September 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*