

**NOTICE OF TRUST BOARD MEETING  
WEDNESDAY 1<sup>ST</sup> JULY 2009  
TO COMMENCE AT 2PM IN TRAINING ROOM 1, 1<sup>ST</sup> FLOOR,  
EDUCATION CENTRE, ADJACENT TO ASHBOURNE CENTRE,  
KINGSWAY HOSPITAL**

		<b>Enc. Ref:</b>	<b>Discussion to be led by</b>	<b>Time</b>
1.	Chairman's Welcome and Opening Remarks		Alan Baines	
2.	Apologies for Absence		Alan Baines	5 mins
3.	Minutes of meeting held 3 <sup>rd</sup> June 2009 and Minutes of Extraordinary meeting held 10 <sup>th</sup> June 2009	<b>A</b>	Alan Baines	10 mins
4.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	10 mins
<b>STRATEGIC ISSUES</b>				
5.	Verbal Report from NHS Confederation Annual Conference		Mike Shewan	5 mins
6.	Board Assurance Framework	<b>C</b>	Paul Lumsdon	10 mins
<b>QUALITY OF SERVICES</b>				
7.	Infection Control Quarterly Report	<b>D</b>	Paul Lumsdon	5 mins
<b>USE OF RESOURCES</b>				
8.	Integrated Performance Report incorporating Financial Performance and CIP Position – May 2009 (month 2)	<b>E</b>	Paul Lumsdon	10 mins
<b>FOR INFORMATION</b>				
9.	Minutes of Board Committees <ul style="list-style-type: none"> <li>- Audit Committee ratified minutes from 20/04/09 and 11/05/09 with Actions Matrix</li> <li>- Risk Management Committee ratified minutes from 12/05/09 with Actions Matrix</li> <li>- Governance Committee ratified minutes from 14/05/09 with Actions Matrix</li> </ul>	<b>F</b> <b>G</b> <b>H</b>	Graham Foster Paul Lumsdon Paul Lumsdon	5 mins
10.	Board Reporting Timetable	<b>I</b>	Graham Gillham	5 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**Date of the next scheduled meeting Wednesday 5<sup>th</sup> August 2009 in the Boardroom, Bramble House, Kingsway**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*