

**NOTICE OF BOARD MEETING
WEDNESDAY 25 FEBRUARY 2015
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B,
RESEARCH & DEVELOPMENT CENTRE, KINGSWAY, DERBY DE22 3LZ**

Item	Time	AGENDA	Enc Ref	Discussion led by
1.	1:00	Chairman's Welcome and Opening Remarks and Strategic Theme	-	Mark Todd
2.	1:05	My Story	-	
3.	1:30	Apologies for Absence Declarations of Interest		Mark Todd
4.	1:35	Minutes of Board of Directors meeting, held on 26 January 2015	A	Mark Todd
5.	1:45	Matters arising – Actions Matrix	B	Mark Todd
6.	2:00	Chairman's Report	C	Mark Todd
7.	2:10	Chief Executive's Report - Memorandum of Understanding	D D1 D2	Steve Trenchard
FINANCE, STRATEGY AND GOVERNANCE				
8.	2:25	Finance Director's Report Month 9 – <i>this paper will be issued on the afternoon of Friday, 20 February and a printed copy will be available at the meeting.</i>	E To follow	Claire Wright
9.	2:35	Monitor Feedback – Compliance Return	Verbal	Claire Wright
10.	2:45	Committee Summary Reports: - Audit Committee - Finance & Performance Committee - Quality Committee	F	Committee Chairs
B R E A K 3:00				
PATIENTS, QUALITY AND SAFETY				
11.	3:15	Position Statement on Quality (incorporating Integrated Governance, Patient Experience and Patient Safety Reports)	G	Carolyn Green
12.	3:25	NHS National Staff Survey Results – <i>this paper will be circulated at the meeting</i>	H To follow	Jayne Storey
OPERATIONAL PERFORMANCE REVIEW				
13.	3:35	Integrated Performance and Activity Report and Safer Staffing – <i>this paper will be issued on the afternoon of Friday, 20 February and a printed copy will be available at the meeting-</i>	I To follow	Ifti Majid
14.	3:50	Deep Dive - Staffing Levels	J	Ifti Majid
FOR INFORMATION				
15.	4:10	I. Board Forward Plan II. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework III. Deep Dive selection IV. Strategic theme for next meeting V. Comments from observers on Board performance and content of meeting	K	Mark Todd

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

**The next meeting is to be held on 25 March 2015, at 1.00 pm in Conference Rooms A & B,
Centre for Research and Development, Kingsway, Derby DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board.
Participation in meetings is at the Chairman's discretion.*