

NOTICE OF BOARD MEETING
WEDNESDAY 28th SEPTEMBER 2011
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS,
BRAMBLE HOUSE, KINGSWAY, DERBY, DE22 3LZ

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 27 th July 2011	A	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	
PATIENTS, QUALITY AND SAFETY				
6.	Quality Overview and Update		Mick Martin	10 mins
7.	Quality Report	C	Paul Lumsdon	10 mins
8.	Board Assurance Framework 2011/12	D	Paul Lumsdon	10 mins
STRATEGIC ISSUES				
9.	Communications and Marketing Strategy	E	Kathryn Blackshaw/ Ash Bower	15 mins
10.	Information Management & Technology (IM&T) Strategy Update	F	Ifti Majid	10 mins
11.	People Strategy – quarterly update	G	Helen Issitt	10 mins
OPERATIONAL PERFORMANCE REVIEW				
12.	Integrated Performance and Activity Summary – this paper will be available on the Trust website on the afternoon of Friday, 23 rd September 2011. A hard copy will be available at the meeting.	H to follow	Ifti Majid/Tim Woods	15 mins
13.	Annual Audit Letter 2010/11	I	Tim Woods	5 mins
14.	Audit Committee Annual Report 2010/11	J	Graham Foster	5 mins
FOR INFORMATION				
15.	Community Patient Survey Report 2011	K	Paul Lumsdon	

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 26th October 2011 in the Seminar Room, Hartington Unit, Chesterfield Royal Hospital, Calow, Chesterfield, Derbyshire. S44 5BL.

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.