

**NOTICE OF TRUST BOARD MEETING
WEDNESDAY 2nd DECEMBER 2009
TO COMMENCE AT 2PM IN THE BOARDROOM, TRUST
HEADQUARTERS, BRAMBLE HOUSE, KINGSWAY**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	
2.	Apologies for Absence		Alan Baines	5 mins
3.	Minutes of meeting held 4 th November 2009	A	Alan Baines	10 mins
4.	Matters arising – <i>Actions Matrix</i>	B	Alan Baines	10 mins
STRATEGIC ISSUES				
5.	IM&T Strategy Update 2009 – 2013	C	Ifti Majid	10 mins
6.	Procurement Strategy 2009 - 2012	D	Kathryn Blackshaw	10 mins
QUALITY OF SERVICES				
7.	Core Standard Declaration 2009	E	Paul Lumsdon	15 mins
8.	Department of Spiritual Care Workplan	F	Paul Lumsdon	15 mins
9.	Dignity in Care Campaign	G	Paul Lumsdon	10 mins
USE OF RESOURCES				
10.	Update on Corporate Strategic Objectives 2009/2010	H	Mike Shewan	10 mins
11.	Integrated Performance Report incorporating Financial Performance and CIP Position – October 2009 (month 7)	I	Paul Lumsdon/ Tim Woods	15 mins
12.	Recognising 'Fair Value' of Capitalised Land & Buildings	J	Tim Woods	10 mins
FOR INFORMATION				
13.	Minutes of Board Committees - Risk Management Committee ratified minutes from 08/10/09 with Actions Matrix - Governance Committee ratified minutes from 08/10/09 with Actions Matrix - Audit Committee ratified minutes from 10/08/09 with Actions Matrix, including revised Terms of Reference	K	Paul Lumsdon Paul Lumsdon Graham Foster	5 mins

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

Date of the next scheduled meeting Wednesday 6th January 2010 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.