

**NOTICE OF TRUST BOARD MEETING  
WEDNESDAY 4<sup>TH</sup> FEBRUARY 2009  
TO COMMENCE AT 2PM IN THE  
BOARDROOM, BRAMBLE HOUSE**

		<b>Enc. Ref:</b>	<b>Discussion to be led by</b>	<b>Time</b>
1.	Chairman's Welcome and Opening Remarks		Alan Baines	
2.	Apologies for Absence		Alan Baines	5 mins
3.	Minutes of meeting held 7 <sup>th</sup> January 2009	<b>A</b>	Alan Baines	10 mins
4.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	10 mins
<b>EMERGING ISSUES</b>				
5.	Transforming Community Services	<b>C</b>	Kathryn Blackshaw	15 mins
<b>QUALITY OF SERVICES</b>				
6.	Registration in Relation to Healthcare Associated Infection by Care Quality Commission	<b>D</b>	Paul Lumsdon	10 mins
7.	Measuring for Quality Improvement	<b>E</b>	Paul Lumsdon	10 mins
<b>USE OF RESOURCES</b>				
8.	Integrated Performance Report incorporating Financial Performance - December 2008 (month 9)	<b>F</b>	Paul Lumsdon	5 mins
9.	Outsourcing Communications/Public Relations	<b>G</b>	Mike Shewan	10 mins
<b>STRATEGIC PLANNING</b>				
10.	Annual Business Planning Cycle	<b>H</b>	Kathryn Blackshaw	10 mins
<b>FOR INFORMATION</b>				
11.	Minutes of Board Committees - Risk Management Committee ratified minutes 9/12/08 with Actions Matrix - Governance Committee ratified minutes 11/12/08 with Actions Matrix	<b>I</b>	Paul Lumsdon	5 mins
12.	NICE Guidelines Report	<b>J</b>	Paul Lumsdon	5 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**Date of the next scheduled meeting Wednesday 4<sup>th</sup> March 2009 at the Robert Robinson Room, Scarsdale commencing at 2:00pm**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Trust Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*