

**NOTICE OF BOARD MEETING  
WEDNESDAY 28<sup>th</sup> MARCH 2012  
TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS, BRAMBLE  
HOUSE, KINGSWAY, DERBY, DE22 3LZ**

		<b>Enc. Ref:</b>	<b>Discussion to be led by</b>	<b>Time</b>
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 29 <sup>th</sup> February 2012	<b>A</b>	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	
6.	Chief Executive's Overview and Update, including Executive Management Team Feedback		Mike Shewan	15 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
7.	Quality Overview & Update		Maura Teager	10 mins
8.	Infection Control Annual Report – Hayley Darn, Infection Control Nurse	<b>C</b>	Paul Lumsdon/ Hayley Darn	10 mins
9.	Integrated Quality Governance Strategy	<b>D</b>	Paul Lumsdon	10 mins
<b>STRATEGIC ISSUES</b>				
10.	Business & Commercial Development Report – Sarah Carter, Head of Business Strategy to present	<b>E</b>	Kathryn Blackshaw/ Sarah Carter	20 mins
11.	Estates Framework 2012-2014 – Keith Turner, Head of Estates & Facilities to present at 2.45 pm	<b>F</b>	Tim Woods/ Keith Turner	10 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
12.	Integrated Performance and Activity Summary, including Financial Dashboard – this paper will be available on the Trust website on the afternoon of Friday, 23 <sup>rd</sup> March 2012. A hard copy will be available at the meeting.	<b>G to follow</b>	Ifti Majid/Tim Woods	10 mins
13.	Information Governance Annual Return	<b>H</b>	Ifti Majid	10 mins
<b>FOR INFORMATION</b>				
14.	Board Assurance Framework 2011/12	<b>I</b>	Paul Lumsdon	5 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**The date of the next scheduled meeting is Wednesday, 25<sup>th</sup> April 2012 in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*