

**NOTICE OF BOARD MEETING
WEDNESDAY 29th MAY 2013
TO COMMENCE AT 1.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS, BRAMBLE HOUSE,
KINGSWAY, DERBY. DE22 3LZ**

		Enc. Ref.	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence			
3.	Declarations of Interest			
4.	Minutes of meeting held 24 th April 2013	A		
5.	Matters arising – <i>Actions Matrix</i>	B		
6.	Chief Executive's Overview and Update, including Executive Leadership Team Feedback	C	Steve Trenchard	10 mins
PATIENTS, QUALITY AND SAFETY				
7.	Quality Update		Maura Teager	10 mins
8.	Mental Health Payment by Results (PbR) Report	D	Ifti Majid	5 mins
9.	Trust response to the publication of the Mid Staffordshire Enquiry – Francis Report	E	Steve Trenchard	10 mins
STRATEGIC ISSUES				
10.	Strategic Direction 2013 – 2016	F to follow	Steve Trenchard	15 mins
11.	Governance: Corporate governance - review of committee structure Quality Governance review	G to follow	Alan Baines	10 mins
OPERATIONAL PERFORMANCE REVIEW				
12.	Integrated Performance & Activity Summary, including Month 1 Financial Headlines – this paper will be available on the Trust website on the afternoon of Friday, 24 th May and a hard copy will be available at the meeting.	H to follow	Ifti Majid/ Claire Wright	20 mins
13.	Adoption of Audited Annual Accounts 2012/13, including Quality Account 2012/13 – this paper will be available on the Trust website prior to the meeting and a hard copy will be available at the meeting or upon prior request. i) Annual Report 2012/13 incorporating Quality Account 2012/13 – final draft ii) Final Annual Accounts 2012/13 including Annual Governance Statement iii) Letter of Representation Recommendations to the Board of Directors: To adopt the Trust's Annual Accounts 2012/13 To sign the Trust's Financial Statements 2012/13 To sign the Trust's Remuneration Report 2012/13 To sign Statement of the Chief Executive's Responsibilities as the Accounting Officer of the Trust To sign the Statement of Directors Responsibilities To sign Certificate certifying the FT Consolidation Schedules (FTCs) for the Trust To sign Letter of Representation	I to follow as PDF upon Audit completion/ amendment	Claire Wright	20 mins
FOR INFORMATION				
14.	Final Quality Account	J	Ifti Majid	5 mins

The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted

The date of the next scheduled meeting is Wednesday, 26th June 2013 at 1.00 pm in the Boardroom, Trust Headquarters, Bramble House, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.