

NOTICE OF BOARD MEETING
WEDNESDAY 25 JUNE 2014
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks	-	Mark Todd	5 mins
2.	My Story – Kate Hodson – Eating Disorder Service	-		25 mins
3.	Apologies for Absence: <i>Maura Teager</i>	-	Mark Todd	5 mins
4.	Declarations of Interest	-		
5.	Minutes of meeting held 28 May 2014	A		
6.	Matters arising – <i>Actions Matrix</i>	B	Mark Todd	5 mins
7.	Chairman's Report including Chairman's report on Council of Governors meeting 10 June 2014	C	Mark Todd	5 mins
8.	Chief Executive's Report I. Raising Concerns (Whistleblowing)	D D 1 (to follow)	Steve Trenchard	20 mins
PATIENTS, QUALITY AND SAFETY				
9.	I. Health and Safety Annual Report 2013-14 II. Position Statement on Quality June 2013	E E1	Carolyn Green	20 mins
10.	Safer Staffing - update	F	Carolyn Green	10 mins
11.	Board Assurance Framework	G, G1	Carolyn Green	10 mins
12.	Revalidation of Doctors Report	H, H1, H2, H3, H4	John Sykes	10 mins
FINANCE, STRATEGY AND GOVERNANCE				
13.	Finance Directors Report – Month 2 – this paper will be available on the Trust website on the afternoon of Friday, 20 June 2014 and a hard copy will be available at the meeting.	I (to follow)	Claire Wright	10 mins
14.	Audit Committee Annual Report 2013-14	J	Caroline Maley	10 mins
15.	Finance and Performance Committee summary – 11 June 2014	K	Mark Todd	5 mins
16.	Mental Health Act Committee summary – 30 May 2014	L	Maura Teager	5 mins
OPERATIONAL PERFORMANCE REVIEW				
17.	I. Themed Deep Dive: Older People's Services II. Integrated Performance & Activity Summary- Month 2– this paper will be available on the Trust website on the afternoon of Friday, 20 June 2014 and a hard copy will be available at the meeting.	M N (to follow)	Ifti Majid	30 mins
FOR INFORMATION				
18.	I. Annual Members meeting - Thursday 25 September 2014, from 6.00 pm, at the Derby Conference Centre – London Road – Derby DE24 8UX - arrangements II. Terms of Reference for Executive Leadership Team III. Identification of any issues arising from the meeting for inclusion or updating of the Board Assurance Framework IV. Comments from observers at the meeting	O P	Mark Todd	5 mins

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw from the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 30 July 2014, at 1.00 pm in the Conference Rooms A & B, Centre for Research and Development, Kingsway, Derby DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.