

NOTICE OF BOARD MEETING
WEDNESDAY 27 November 2013
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT
CENTRE, KINGSWAY, DERBY. DE22 3LZ

	Enc. Ref:	Discussion to be led by	Time
Chairman's Welcome and Opening Remarks	-	Mick Martin	5 mins
Apologies for Absence	-	Mick Martin	5 mins
Declarations of Interest	-		
Minutes of meeting held 30 October 2013	A	Mick Martin	5 mins
Matters arising – <i>Actions Matrix</i>	B		
Chief Executive's Report including a presentation of progress on the Trust Strategy 2013-2016: Improving Lives, Strengthening Communities, Getting Better Together	C, C1	Steve Trenchard	20 mins
PATIENTS, QUALITY AND SAFETY			
Quality Committee report	-	Maura Teager	5 mins
Patient Effectiveness Deep Dive Report	D	Carolyn Gilby	15 mins
British Sign Language Charter to be presented to the Board for signing – Harinder Dhaliwal, Assistant Director of Engagement to attend with Robin Ash, Empowerment & Campaigns Officer (Midlands) British Deaf Association	-	Steve Trenchard	20 mins
Finance and Performance Committee report	-	Lesley Thompson	5 mins
Safeguarding Children Report	E	Carolyn Gilby	10 mins
Transformational Programme Report	F	John Sykes	10 mins
Board Assurance Framework	G, G 1	Carolyn Gilby	10 mins
OPERATIONAL PERFORMANCE REVIEW			
Information Governance Report – Quarter 2	H, H1	Ifti Majid	5 mins.
Integrated Performance & Activity Summary- Month 7– this paper will be available on the Trust website on the afternoon of Friday, 22 November and a hard copy will be available at the meeting.	I (to follow)	Ifti Majid	10 mins
Finance Directors Report – Month 7 – this paper will be available on the Trust website on the afternoon of Friday, 22 November and a hard copy will be available at the meeting.	J (to follow)	Claire Wright	10 mins
FOR INFORMATION			
Schedule of Board Meeting Dates 2014/15	K	Graham Gillham	5 mins.

The Chairman will invite observations on the meeting from those present.

The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.

The date of the next scheduled meeting is Wednesday, 18 December 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ

Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.