

**NOTICE OF BOARD MEETING**  
**WEDNESDAY 25<sup>th</sup> MAY 2011**  
**TO COMMENCE AT 2.00 PM IN THE BOARDROOM, TRUST HEADQUARTERS,**  
**BRAMBLE HOUSE, KINGSWAY SITE, KINGSWAY, DERBY, DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	} 5 mins
2.	Apologies for Absence		Alan Baines	
3.	Declarations of Interest		Alan Baines	
4.	Minutes of meeting held 27 <sup>th</sup> April 2011	<b>A</b>	Alan Baines	
5.	Matters arising – <i>Actions Matrix</i>	<b>B</b>	Alan Baines	
<b>QUALITY, SAFETY AND PATIENTS</b>				
6.	Quality Overview and Update		Mick Martin	10 mins
7.	Draft Quality Account	<b>C</b>	Paul Lumsdon	10 mins
8.	Commissioning for Quality and Innovation (CQUIN) Agreements Report 2010/11	<b>D</b>	Paul Lumsdon	10 mins
9.	Progress Against 'Did Not Attend (DNA)' Targets for Consultant Outpatient Appointments	<b>E</b>	John Sykes	10 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
10.	Integrated Performance and Activity Summary – this paper will be available on the Trust website on the afternoon of Friday, 20 <sup>th</sup> May 2011. A hard copy will be available at the meeting.	<b>F to follow</b>	Ifti Majid/ Tim Woods	15 mins

*The Chairman may, under the Trust's Standing Orders, request the public to withdraw from the remainder of the meeting with regard to the confidential nature of the business to be conducted*

**The date of the next scheduled meeting is Wednesday, 29<sup>th</sup> June 2011 at the **Barcelo Buxton Palace Hotel, Palace Road, Buxton, Derbyshire, SK17 6AG****

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion. Questions for consideration at Board meetings may be submitted in advance to the Chairman in writing, no later than ten working days prior to the scheduled monthly meeting.*