

**NOTICE OF BOARD MEETING  
WEDNESDAY 31<sup>st</sup> JULY 2013  
TO COMMENCE AT 1.00 PM IN THE CONFERENCE ROOMS A & B, RESEARCH & DEVELOPMENT  
CENTRE, KINGSWAY, DERBY. DE22 3LZ**

		Enc. Ref:	Discussion to be led by	Time
1.	Chairman's Welcome and Opening Remarks		Alan Baines	5 mins
2.	Patient Story – Service User Attendance - 1.00 pm (with Gill Baker)			
3.	Apologies for Absence		Alan Baines	5 mins
4.	Declarations of Interest			
5.	Minutes of meeting held 26 <sup>th</sup> June 2013	<b>A</b>	Alan Baines	5 mins
6.	Matters arising – <i>Actions Matrix</i>	<b>B</b>		
7.	Chief Executive's Overview and Update, including Executive Leadership Team Feedback	<b>C</b>	Steve Trenchard	10 mins
<b>PATIENTS, QUALITY AND SAFETY</b>				
8.	Quality Update		Maura Teager	10 mins
9.	Quality Committee Report		Mick Martin	10 mins
10.	Quarterly Patient Safety Report	<b>D</b>	Paul Lumsdon	15 mins
11.	Board Assurance Framework	<b>E</b>	Paul Lumsdon	5 mins
<b>OPERATIONAL PERFORMANCE REVIEW</b>				
12.	Integrated Performance & Activity Summary – this paper will be available on the Trust website on the afternoon of Friday, 26 <sup>th</sup> July and a hard copy will be available at the meeting.	<b>F to follow</b>	Paul Lumsdon	20 mins
13.	Finance Directors Report – Month 3 – this paper will be available on the Trust website on the afternoon of Friday, 26 <sup>th</sup> July and a hard copy will be available at the meeting.	<b>G to follow</b>	Claire Wright	10 mins
<b>GOVERNANCE AND STRATEGY</b>				
14.	Report from: <ul style="list-style-type: none"> <li>• Finance &amp; Performance Committee</li> </ul>	<b>Verbal</b>	Alan Baines	5 mins
15.	Audit Committee Annual Report 2012/13	<b>H</b>	Graham Foster	5 mins

*The Chairman will invite observations on the meeting from those present*

*The Chairman may, under the Foundation Trust's Constitution, request members of the public to withdraw for the Board to conduct its remaining business in confidence, as special reasons apply. On this occasion the special reason applies to information which is likely to reveal the identities of an individual or commercial bodies.*

**The date of the next scheduled meeting is Wednesday, 28<sup>th</sup> August 2013 at 1.00 pm in the Conference Rooms A & B, Research & Development Centre, Kingsway, Derby, DE22 3LZ**

*Users of the Trust's services and other members of the public are welcome to attend the meetings of the Board. Participation in meetings is at the Chairman's discretion.*